



**REIMBURSEMENT EXPENSE**  
**First Baptist Academy**  
**Powell, TN**

<u>DATE</u>	<u>NAME (of Purchaser)</u>	<u>AMOUNT</u>	<u>ACCOUNT NO.</u>	<u>COMPANY/ BUSINESS</u>	<u>REASON/ EVENT</u>
	<b>TOTAL AMOUNT</b>	\$			

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Headmaster Approval** \_\_\_\_\_ **Date** \_\_\_\_\_